



Chicagoland Eye Associates COVID-19 Protocols

General precautions

- Frequently wash your hands for at least 20 seconds or use an alcohol-based hand sanitizer.
- Avoid touching your eyes, nose, and mouth.
- If you must sneeze or cough, cover your nose and mouth completely with a disposable cloth/tissue
- Wear clothing that is washed daily basis
- Limit close contact with patients, guests and other employees unless a requirement of patient care.

Staff

- Monitor yourself for symptoms. If any symptoms, especially fever over 100.4^oF, immediately notify supervisor.
- If you feel sick, contact your PCP or other healthcare professional.
- Unvaccinated staff will be required to wear a mask or facial covering during all times inside the office.
- Employees must wear gloves during any procedure that might involve contact with bodily fluid.
- **Staff are encouraged to use similar protective actions when outside the office.**
- Required Vaccination Policy
 - By state law, requires all current and future employees to be fully vaccinated. Completion of full vaccination status will be required for current employees effective immediately unless documentation of one of the following exemptions is provided.
 - Disability Exemption (documentation from health care provider required)
 - Medical Exemption (documentation from health care provider required)
 - Religious Exemption (employee must provide written, personal attestation how their deeply felt religious beliefs interfere with vaccinations)
 - Written statement that the employee wishes to not be vaccinated but agrees to weekly testing.

Cleaning

- All frames, that have been touched are cleaned between patients.
- Patient are instructed where to leave frames that have been tried on.
- Clean and disinfect rooms at the beginning of the day and after each patient encounter including all surfaces and objects that may be contaminated. Use *Clorex wipes/ Anti- bacterial cleaning sprays* are used for this process.
- Pay special attention to slit lamps, refractors, countertops and doorknobs
- **Designate patient areas that have been cleaned by staff.**

Patient Care

- Ensure that all patients and visitors to the office pass a COVID screening criteria before entering the office. The screening criteria will be a list of responses to common COVID symptoms. This screening process will be documented by *sign on door before entering, verbal questions with documentation of negative response, completion of checklist. Also include how and where this screening data is stored)*
- **Only admit the minimum amount of people possible.**
- Require all patients to wear a facial covering.